

CITY OF CABOT

Job Description

Job Title: Firefighter

Newest Revision: July 26, 2013

Department: Fire Department

Reports To: Captain

Supervisory Responsibilities: None

FLSA Status: Non-Exempt

Salary Survey Reference: Firefighter

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans With Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible

Job Summary: Respond to and neutralize hazards associated with fires, accidents, hazardous materials, medical and environmental emergencies, or other disasters.

Essential Duties and Responsibilities:

FIRE DEPARTMENT COMMUNICATIONS

- 1) Transmit and receive messages via the fire department radio.
- 2) Complete a basic incident report.
- 3) Communicate the need for team assistance.

FIREGROUND OPERATIONS

- 4) Use Self-Contained Breathing Apparatus (SCBA) during emergency operations.
- 5) Respond on apparatus to emergency scenes.
- 6) Operate in established work areas at emergency scenes.
- 7) Force entry into structures.
- 8) Exit hazardous areas as a team.
- 9) Attack passenger vehicle fires operating as a member of a team.
- 10) Extinguish fires in exterior Class A materials.

- 11) Coordinate an interior attack line for team's accomplishment of an assignment in a structure fire.
- 12) Conduct search and rescue in structures operating as a member of a team.
- 13) Attack interior structure fires operating as a member of a team.
- 14) Perform horizontal or vertical ventilation on structures operating as part of a team.
- 15) Overhaul fire scenes.
- 16) Conserve property as a member of a team.
- 17) Connect a fire department pumper to a water supply as a member of a team.
- 18) Extinguish incipient Class A, Class B, and Class C fires.
- 19) Illuminate emergency scenes.
- 20) Turn off building utilities.
- 21) Combat ground cover fires operating as a member of a team.
- 22) Extinguish an ignitable liquid fire, operating as a member of a team.
- 23) Control a flammable gas cylinder fire operating as a member of a team.
- 24) Protect evidence of fire cause and origin.

RESCUE OPERATIONS

- 25) Extricate a victim entrapped in a motor vehicle as part of a team.
- 26) Provide Basic Life Support for those whose lives are in danger.

PREVENTION, PREPAREDNESS, AND MAINTENANCE

- 27) Perform fire safety surveys in a private dwelling.
- 28) Prepare pre-incident surveys.
- 29) Present fire safety information to station visitors or small groups.
- 30) Clean and check ladders, ventilation equipment, self-contained breathing apparatus (SCBA), ropes, salvage equipment, and hand tools.

- 31) Clean, inspect, and return fire hose to service.
- 32) Perform annual service tests on fire hose.
- 33) Test the operability of and flow from fire hydrants.
- 34) Maintain facilities, apparatus, power plants, power tools, and lighting equipment.

APPARATUS OPERATIONS

- 35) Perform and document routine tests, inspections, and servicing functions on systems and components.
- 36) Operate fire department vehicles in compliance with all applicable state and local laws, departmental policies and procedures, and the requirements of NFPA 1500, Section 4.2.
- 37) Back fire department vehicles from a roadway into restricted spaces.
- 38) Maneuver fire department vehicles around obstructions on a roadway while moving forward and in reverse.
- 39) Operate fire department vehicles using defensive driving techniques under emergency conditions.
- 40) Operate all fixed systems and equipment on fire department vehicles.

ADDITIONAL DUTIES

- 41) May be assigned additional duties related to the operation and maintenance of the fire department. Those duties may include being a team member or team lead for specialized teams such as Dive Team, Uniform Team, Awards and Decorations Team, Technology Team, or other existing or yet-to-be-created teams.
- 42) Occasionally or temporarily fill in as Company Officer in the absence of the assigned officer.
- 43) All other duties as assigned.

Minimum Qualifications:

- 1) 21 years old at time of written examination.
- 2) Minimum score of 70% on written examination.
- 3) Successful completion of CFD Physical Agility Test.

- 4) High school diploma or equivalent.
- 5) Valid Arkansas driver's license.
- 6) FFII certification through IFSAC or Pro Board within one year of hire.
- 7) EMT-B registration through the Arkansas Department of Health and Human Services within one year of hire.

Additional Knowledge, Skills, or Abilities Needed:

- 1) Skill to physically, mentally and positively react in a variety of emergency situations.
- 2) Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- 3) The ability to maintain proper self-restraint and composure during and following any altercation or incident.
- 4) The ability to observe situations and to record them clearly and accurately.

Additional Demands

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must be able to climb ladders and work safely at various heights, wear self-contained breathing apparatus, work in dark and/or confined areas, as well as smoky and other hazardous environments. Employee is required to obtain certain vaccinations and health screening due to exposure to blood or other bodily fluids. The employee must occasionally lift and/or move up to 90 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The employee is occasionally exposed to outside weather conditions including extreme heat and cold, wet and dry, and may also include working after dark in emergency situations. The noise level in the work environment is usually moderate.

Physical Requirements:

The physical activities marked below are representative of those that will be required on a regular basis to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	YES	NO
Work involves lifting, pushing, pulling, loading, or carrying 15 pounds	x	
Work involves lifting, pushing, pulling, loading, or carrying 75 pounds or more	x	
Work involves earth moving equipment or commercial motor vehicles		x
Work involves the operation of non-commercial vehicles	x	
Work involves the operation of motorized equipment	x	
Work involves bending, twisting, or reaching out in different positions	x	
Work involves climbing up or atop structures	x	
Work involves crawling or being in confined spaces	x	
Work involves being outside or exposed to extreme high or low temperatures over a long period of time	x	
Work involves running or jumping	x	
Work requires distance vision (20 feet or more)	x	
Work involves being able to detect colors	x	
Work involves being able to distinctly hear or detect sounds and understand conversation through voice	x	
Work involves typing on the computer for an extended period of time		x
Work involves staring at a computer screen for an extended period of time		x
Work involves long periods of sitting or standing without break	x	

Employee Name (Print/Sign/Date)

Supervisor Name (Print/Sign/Date)

Human Resources Director (Print/Sign/Date)